

# Host Committee Bylaws

Current as of 9/21/2019

1. The GCYPAA conference does a greater job of carrying the message to young alcoholics when the majority of the conference planning committee is comprised of members 40 and under, with a minimum of one (1) year's sobriety each, but no one should be excluded.
2. The new host committee shall report all expenses and proceeds to Advisory and use raised funds to contribute to their conference.
3. The newly selected host committee must meet with the Advisory Council after the Sunday morning speaker meeting at the current conference to discuss the next steps for their committee.
4. The Host Committee shall be comprised of following positions:
  - Chair
  - Co-Chair
  - Secretary
  - Treasurer
  - Events
  - Webmaster
  - Program Chair
  - Hotel Chair
  - Registration Chair
  - Hospitality Chair
  - Any other chairs the Host Committee finds pertinent
5. Advisory Council shall provide the new Host Committee with \$500 seed money which is to be returned to the Advisory Council once the current Host Committee's conference has concluded.
6. GCYPAA should not interfere, coincide, or be held within two (2) weeks of FCYPAA, ICYPAA, or SERCYPAA.
7. All minutes from Host Committee meetings shall be forwarded to the Advisory Council after Host Committee meetings have concluded.

8. The Host Committee shall not create a separate Facebook Page for GCYPAA.
9. The GCYPAA Facebook page shall be moderated by the Advisory Council's Social Media Chair, one (1) other Advisory Council member, and two (2) Host Committee members.
10. All Host Committee Members shall be residents of Georgia.
11. The Advisory Council must approve the following: hotel contract, conference flyer, conference t-shirts, and conference program. The conference program must be presented to the Advisory Council at the latest one (1) month prior to the conference for approval.
12. The Conference Program must be presented to the Advisory Council at the latest one month prior to the conference for approval.
13. At least one (1) piece of conference merchandise must contain "GCYPAA" and either the year or number of that conference for the purpose of archives.
14. The Host Committee should strive to obtain 75% of speakers and panelists that are under the age of forty (40).
15. The Host Committee should provide speakers with registration, room accommodations and any other expenses deemed appropriate.
16. Funds raised by the Host Committee must only go toward the conference.
17. The current Host Committee must meet with the Advisory Council at every Area Assembly.
18. The Host Committee shall maintain a separate email address for their conference to conduct committee business.
19. Schedule the following meetings on your program: "How to Bid for GCYPAA" Q&A on Friday and Bid Session on Saturday at 9 a.m.
20. The Host Committee shall have at least three Big Books to be signed by conference members to be presented to newcomers at the conference
21. The Host Committee shall record all speakers at the conference and turn over recordings to the Advisory Council.

22. Allotted time must be provided after the Saturday night meeting for announcements to be made by the Advisory Council.

23. Before closing the Conference, present the banner to the new Host City and invite the attendees to the next Conference.

24. The Host Committee has ninety (90) days after the conference dates to forward all financial statements and the \$500 seed-money to the Advisory Council Treasurer. It shall be the responsibility of the newly elected Advisory Council members of the conference Host Committee to make sure the financial statements and \$500 seed-money are forwarded to the Advisory Council Treasurer within a ninety (90) day period. The Host Committee may elect to donate any funds in excess of the \$500 seed-money from the conference back to the Advisory Council, or to AA entities (such as GSSA, or AA World Service).

25. Each Host Committee shall designate three (3) members and three (3) alternates to serve a term of four (4) years on the GCYPAA Advisory Council. Elections for Advisory Council members and alternates should be held within one (1) month prior to the conference. New Advisory Council members must attend the Advisory Council meetings at their conference, unless it conflicts with their Host Committee responsibilities.

26. The three (3) elected members must be elected using the "Third Legacy Procedure" (see AA Service Manual), as overseen by at least one (1) advisory member. These alternates are to be selected and provided to the Advisory Council in sequential order (e.g. alternate #1, alternate #2, etc.).